

National TB and Leprosy Training center, Zaria.

3rd International course on leadership and management for TB and HIV program managers

Training program, Date: 26th July – 6th August 2010

Week 1

Time	Day 1 Monday	Day 2 Tuesday	Day 3 Wednesday	Day 4 Thursday	Day 5 Friday
9.0-10.30am	Course introduction Overview of TB CAP activities and introduction to TB CAP tools Obasanya/Gidado/Eliud	How to Motivate and Delegate Clement/Ieva/Gidado	Program planning cont: 4e- Logical frame work approach Gidado/Sabitu/Obasanya	HRD Ineke/Ieva/Gidad	Performance Appraisals and Feedback Obasanya/Sabitu/Gidado
10.30 – 11.00am	Tea/coffee break				
11.00 – 12.00 N	Emerging Issues in Management & Leadership Gidado/Eliud	Program Planning: What Managers Need to Know (Problem identification) Gidado/Sabitu/Obasanya	4e- Logical frame work approach cont: Gidado/Sabitu/Obasanya	HRD Ineke/Ieva/Gidad	Preparation for field trip All facilitators
12.00 – 1.30pm	Overview of Management: The Role of a Manager and a Leader Obasanya/Gidado	Program planning cont: 4b- SWOT analysis Gidado/Sabitu/Obasanya	Program planning cont: 4f- Finalization of action plan Gidado/Sabitu/Obasanya	The Role of Communication in a TB and HIV/AIDS Ieva/Kehinde	
1.30 – 2.30pm	Lunch break				
2.30 – 3.30pm	Introduction to MOST Tool Eliud/Gidado	Program planning cont: 4c- Priority setting matrix Gidado/Sabitu/Obasanya	Program Monitoring and Data Use for Management Kene/Eliud	Staff Supervision Obasanya/Sabitu/Gidado	Preparation for field trip cont: All facilitators
3.30 – 4.00pm	Working coffee break				
4.00 – 5.00pm	Group work and discussion on the use MOST Tool All facilitators	Program planning cont: 4d-Developing action plan Gidado/Sabitu/Obasanya	Developing and Monitoring Program Budgets Patrobas/Obasanya	Development and use of supervisory tools: Obasanya/Sabitu/Gidado	Preparation for field trip cont: All facilitators

Week 2

Time	Day 6 Monday	Day 7 Tuesday	Day 8 Wednesday	Day 9 Thursday	Day 10 Friday
9.0-10.30am	Field visit All facilitators	Work on field report All facilitators	Strengthening Quality Assurance and Improvement Adebiyi/Gidado	Procurement and logistic management Eliud/Bravo/Gidado	Plenary on country plans All facilitators
10.30 – 11.00am	Tea/coffee break				
11.00 – 12.00 N	Field visit All facilitators	Plenary on field report All facilitators	Strengthening Quality Assurance and Improvement cont: Adebiyi/Gidado	Procurement and logistic management cont: Eliud/Bravo/Gidado	Plenary on country plans All facilitators
12.00 – 1.30pm	Field visit All facilitators				Course evaluation and certification All facilitators
1.30 – 2.30pm	Lunch break				
2.30 – 3.30pm	Field visit All facilitators	Report writing and utilization Obasanya/Eliud/Gidado	Facility visit All facilitators	Developing country plan All facilitators	Closure/departure
3.30 – 4.00pm	Working coffee break				
4.00 – 5.00pm	Field visit All facilitators	Report writing and utilization cont; Obasanya/Eliud/Gidado	Facility visit All facilitators	Developing country plan All facilitators	